



## Exhibitor's Instruction Form Game Day U.S.A

On Exhibit January 26th - March 16th  
Email Exhibitor's Information Form to  
Exhibitions@MplsPhotoCenter.com  
**No Later Than December 29th, 2017**

**Congratulations on being selected for the Mpls Photo Center's Game Day U.S.A. Call for Entry.**

### On or before December 29th, 2017

- **Exhibitor Information Form:** Completely fill out all pages and return to Exhibitions@MplsPhotoCenter.com. Even if you have a prepaid label, you **MUST** fill out the credit card information form as we do charge a \$10 repacking fee.
- If we are printing and framing your image, please upload it to [www.mplsphotocenter.wetransfer.com](http://www.mplsphotocenter.wetransfer.com) with a note saying size of print and your name.

**Printing Form:** If you are using our print services we need a 300 dpi file of the image at final print size, i.e., 9"x13", 16"x20", 20"x24".

#### **Framing Form:**

If you are using our framing services your print needs to be received at the Center with the framing form completely filled out.

**Framed prints must be received at Mpls Photo Center by January 14th to be included in the show. You must take all packing materials with you as we cannot hold them at the Center.**

January 26th: Opening reception 6:30-9:30pm.

We'll send you a link to an online invitation closer to the opening that can be sent via email to family and friends.

March 16th, Exhibition Closes.

**Local images MUST be picked up between March 17- March 24 or they may be donated.**

### Artist's Responsibility

**Complete and return Exhibitors Information Form for Exhibited work by necessary deadline  
December 29th 2017**

Cost of printing image if using our services. Please see separate printing form.

Cost of framing if using our services, please see separate framing form (this must be returned if using this service)

Authorization to charge if we are printing or framing your work

# Game Day U.S.A. Exhibitor's Instruction Form

**Use Rights:** By submission to this Call for Entry, artists who are accepted grant Mpls Photo Center the right to use their images for the purpose of marketing of the exhibition, publication of exhibition book, and subsequent display on the Center's website of exhibitions. Artists grant the use of their images as stated without further contact or compensation from the Center. Artist's recognition is provided with any use.

## **Quality of Work and Framing:**

**Mpls Photo Center reserves the right to disqualify work that does not meet the following requirements:**

**The image must be able to be hung with all hardware attached to the frame.**

**If the image has been altered from the image submitted to the juror.**

**All images must be professionally printed and professionally framed with:**

**If you are framing, your choice of Frame and Mat must be indicated on the framing form.**

**If we are framing your image will be framed in a black wood or black metal frame with white mat.**

## **Receipt of Work**

The deadline for work will be strictly adhered to. Please make sure that your work arrives by the due dates listed otherwise it will not be included in the exhibition.

If dropping off your work, please note that the Mpls Photo Center's hours for dropoffs are 10:00-5:00pm, Tuesday thru Sunday.

### **Send or Deliver work to:**

Mpls Photo Center  
2400 North Second Street  
Minneapolis, MN 55411  
(612) 643-3511

## **Picking up your Work**

Local images **MUST** be picked up between March 17- March 24 or they may be donated. Work left after March 25th 2018 is subject to forfeiture. If you are picking up your work please note the Mpls Photo Center's hours are: 12:00-5:00pm Tuesday thru Sunday. You will need to bring your own packing materials.